

*Watervliet City School District  
Watervliet, New York*

**BOARD OF EDUCATION**

**ORGANIZATIONAL MEETING**

**Minutes**

**DATE:** *JULY 7, 2009*

**TYPE OF MEETING:** Organizational Meeting

**MEETING OPENED:** 6:06 P.M.

**WHERE:** Watervliet Jr.-Sr. High School

**BOARD MEMBERS PRESENT:** Vice President, Mark W. Scully  
Christine Chartrand  
Jennifer Donovan  
Frank McGrouty  
Virginia Mullaney

**SUPERINTENDENT:** Paul J. Padalino

The meeting was opened at 6:06 P.M., with Vice-President Mark Scully officiating.

**OATH OF OFFICE**

Superintendent Padalino administered the **Oath of Office** to **Mr. McGrouty** and **Mrs. Donovan**. Each will serve three-year terms of office.

**ELECTION OF BOARD OFFICERS**

On a motion by Frank McGrouty, seconded by Virginia Mullaney and unanimously accepted, the Board **appointed Mark Scully** as President of the Board of Education.

On a motion by Frank McGrouty, seconded by Virginia Mullaney and unanimously accepted, the Board **appointed Christine Chartrand** as **Vice President** of the Board of Education.

**ITEMS REQUIRING BOARD ACTION**

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved** the **policy statements** and the **eligibility guidelines** for **Free and Reduced Price Meals** for the 2009 – 2010 school year, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved** the **prices** for school **lunches/breakfast** as submitted by Mr. Daryl Whited, Food Service Manager, effective September 2009, as recommended by the Superintendent.

**Breakfast: \$1.25**

**Lunch: \$1.75**

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved** the following **appointments**, as recommended by the Superintendent:

Treasurer – John Heid  
Assistant Treasurer – Bonnie Sicko  
Clerk of the Board – Bernadette L. Boardman  
Assistant Clerk of the Board – John Heid  
Independent Auditor, CPA – Teal, Becker and Chiaramonte  
Claims Auditor – Michaleen Backus  
Internal Auditor – Bonadio & Co.  
Attorney – Ferrara, Fiorenza, Barrett & Reitz  
School Physician – Drs. O'Bryan and Kansas  
Purchasing Agent – Jennifer Dugan  
Tax Collector – Bonnie Sicko  
Activity Treasurer WES – Jennifer Dugan  
Activity Treasurer WHS – Alice Bulmer

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved the establishment of** the following **Petty Cash Funds**, as recommended by the Superintendent:

High School – \$40  
Elementary School – \$40  
Superintendent's Office – \$40  
Business Office – \$100  
Tax Collection – \$100  
Cafeteria WES – \$125  
Cafeteria WHS – \$125

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **designated Bank of America** and **Chase Bank** as **Official Depository of Funds**, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **authorized** the **Treasurer to invest funds**, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved** the **designation** of the **official newspaper** as The **Troy Record**, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **authorized** the Superintendent of Schools to:

- Sign all applications for Federal Grants and Programs;
- Transfer funds within the budget, up to \$5,000, upon the recommendation of the Business Manager;
- Certify Payrolls;
- Sign all contracts pertaining to disabled students; and
- Approve attendance at educational meetings, conferences, graduate courses for administrative, instructional and support staff.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved** the **bonding** of District employees, as recommended by the Superintendent:

- Treasurer – \$1,100,000
- Assistant Treasurer – \$100,000
- Tax Collector – \$1,100,000
- Central Treasurer – \$100,000
- Other Staff – \$100,000

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved** the establishment of **mileage reimbursement** for district employees authorized to travel in performing official school district business as follows, as recommended by the Superintendent:

Present Rate: .505  
New Rate: .55

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved** the **Renewal Services Agreement** for the academic year 2009 – 2010 to retain the **Omni Group** as the third party administrator of the District's **403(b) plan** at a total fee of \$3,600.00, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved** the attached **Bid Results** for the **Emergency Building Project**, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved** the following **Committee on Pre-School and Special Education (CPSE)** appointments, as recommended by the Superintendent:

**Committee on Pre-School Special Education (CPSE)**

Janelle Yanni	Chairperson
Danelle Danzy	Parent Member
Regina Ruchel	Parent Member
Michelle Rosario	Parent Member
Albany County Rep.	As designated by the County
Student's Regular Ed. Teacher	
Student's Special Ed. Teacher	
Parents of Student	
Related-Services Personnel	If appropriate

**Committee on Special Education (CSE)**

Janelle Yanni	Chairperson
Veronica Bedard	School Psychologist (Watervliet High School)
Danielle DeInnocentiis	School Psychologist (Watervliet Elem. School)
Danielle Danzy	Parent Members
Carlene Legault	Parent Member
Regina Ruchel	Parent Member
Nicole Rohenaz	Parent Member
Michelle Rosario	Parent Member
Kathleen Bisceglia	Special Education Chairperson
Robert Strang	Guidance Counselor
Kelly Creaser	Guidance Counselor
Dave Olszewski	Guidance Counselor
Jacqueline Valachovic	Guidance Counselor
Fran DeCrescenzo	Counselor
Student's Regular Ed. Teacher	
Student's Special Ed. Teacher	
Parents of Student	
School Physician	If requested
Related-Service Personnel	If appropriate
Student	If appropriate

**Section 504 of the Rehabilitation Act**

Veronica Bedard	Chairperson (WHS)
Daniele DeInnocentiis	Chairperson (WES)
Student's Regular Ed. Teacher	
Guidance Counselor	

Other persons having knowledge or special expertise regarding student (ex: related-services personnel)

Student If appropriate  
Parents of Student

**Sub-Committee on Special Education\***  
***Watervliet Elementary School***

Daniele DeInnocentiis Chairperson  
Robert Strang Guidance Counselor  
Fran DeCrescenzo Counselor

Student's Special Ed. Teacher  
Student's Regular Ed. Teacher

Other persons having knowledge or special expertise regarding student (ex: related-services personnel)

Student If appropriate  
Parents of Student

**Sub-Committee on Special Education\***  
***Watervliet High School***

Veronica Bedard Chairperson, School Psychologist  
Kathleen Bisceglia Special Education Chairperson

Student's Special Ed. Teacher  
One Regular Ed. Teacher

Other persons having knowledge or special expertise regarding student (ex: related-services personnel)

Student If appropriate

\*Sub-Committee may perform the functions of the Committee on Special Education except when a student is a:

New referral BOCES Placement  
Transfer Private School Placement  
Special Class

**Impartial Hearing Officers**

To be selected from a rotational selection list. Pursuant to section 200.1(x) of the Regulations of the Commissioner, these individuals are certified by New York State. This list, provided by the New York State education Department, is in alphabetical order and the officers are listed by county. An IHO must be selected from the school district's list of IHO's beginning with the first name appearing on the list. After an IHO has been selected by the district, the district continues down the list in alphabetical order upon request of any further impartial hearings.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **appointed John DiPofi** as the **surrogate parent** for the 2009 – 2010 school year, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved the appointment of Katherine Yerry** to the position of **Special Education Teacher, Grade 2**, at the **Watervliet Elementary School**, for a probationary period beginning September 8, 2009 and ending September 8, 2012, at a Step I salary of \$36,151.00, plus master's degree and credit hours, as per contract, as recommended by the Superintendent

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved the Summer School appointment of Michael Echt** to the position of **Science Tutor/Earth Science Teacher** at the Watervliet Junior-Senior High School, effective August 3, 2009, at an hourly rate of \$25.00, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved the Summer School appointment of Christina Abbey** to the position of **Social Studies Teacher, Grades 7-8**, at the Watervliet Junior-Senior High School, effective July 6, 2009, at a Step I Salary of \$2,431.00, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved the Summer School appointment of Pelayo Rodriguez** to the position of **Science Teacher, Grades 7-8**, at the Watervliet Junior-Senior High School, effective July 6, 2009, at a Step I Salary of \$2,431.00, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved** approve the **Summer School appointment of Khalan Heid** to the position of **Pre-Kindergarten Teacher** at the Watervliet Junior-Senior High School, effective July 6, 2009, at a Step I Salary of \$2,431.00, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved the Summer School appointment of Sally Vartuli** to the position of **Media Specialist** at the Watervliet Junior-Senior High School, effective July 6, 2009, at a Step I Salary of \$2,431.00, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved the Summer School appointment of Brooke Raveendranath** to the position of **School Nurse** at the Watervliet Junior-Senior High School, effective July 6, 2009, at a rate of \$101.29 per day, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved** the **Summer School appointment** of **Cheryl Gordon** to the position of **Teaching Assistant** at the Watervliet Junior-Senior High School, effective July 6, 2009, at an hourly rate of \$8.47, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved** the **Summer School appointment** of **Janeen Schoonmaker** to the position of **Clerical/Attendance Officer** at the Watervliet Junior-Senior High School, effective July 6, 2009, at a rate of \$97.25 per day, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved** the **Summer School appointment** of **Adela Soucy** to the position of **Bus Monitor** at the Watervliet Junior-Senior High School, effective July 6, 2009, at an hourly rate of \$8.72, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved** the **Summer School appointment** of **Grace Hoffman** to the position of **Shipping/Receiving Clerk** at the Watervliet Junior-Senior High School, effective July 6, 2009, at an hourly rate of \$9.04, not to exceed 30 hours per week, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **approved** the **appointment** of the following **Club Advisors** and **Coaches** for the 2009 – 2010 school year, at a rate as per contract, as recommended by the Superintendent:

### **Watervliet Junior-Senior High School**

#### ***Coaching Fall***

Varsity Head Football – Erick Bernard  
Varsity Asst. Football – Don Hogan  
Varsity Asst. Football – Mike Manning  
J.V. Head Football – Brian Hoefler  
J.V. Asst. Football – Aaron Sorrell  
J.V. Asst. Football – Jeremy Smith  
J.V. Asst Football – Darryl Whited  
Mod. Head Football – Mike Michala  
Mod. Asst. Football – Joe Holland  
Mod. Asst. Football – Mike Robins

Varsity Girls' Soccer – Dave Olszewski  
Mod. Girls' Soccer – Meagan Morrissey

Varsity Girls' Volleyball – Ena Minnick/Angela Pastizzo  
J.V. Girls' Volleyball – Peter Strand  
Mod.Girls' Volleyball – Megan Thouin

Boys'/Girls' Cross Country – Dennis Lane

Girls' Varsity Tennis – Stephanie Randall

Girls' Varsity Cheerleading – Lindsey Westfall

***Coaching Winter***

Varsity Boys' Basketball – Walter Bowden

J.V. Boys' Basketball – Peter Strand

Freshman Boys' Basketball – Brian Hoefer

Mod. Boys' Basketball – Scott O'Reilly

Varsity Girls' Basketball – Gordon Johnson

J.V. Girls' Basketball – Tim Mitchell

Freshman Girls' Basketball – Rachel Manning

Mod. Girls' Basketball – Megan Morrissey

Boys' Bowling – Dennis Robinson

Girls' Bowling – Cheryl Hotaling

Boys'/Girls' Indoor Track – Jeremy Smith

Varsity Boy's Wrestling – Dennis Lane

J.V. Boys' Wrestling – Ken Engleman

Mod. Boys' Wrestling – Jeremy Eveleth

Varsity Girls' Cheerleading – Lindsey Westfall

***Coaching Spring***

Varsity Boys' Baseball – Peter Strand

J.V. Boys' Baseball – Dennis Lane

Mod. Boys' Baseball – Mike Prendergast

Varsity Girls' Softball – Frank Parisi

J.V. Girls' Softball – Megan Thouin/Megan Morrissey

Mod. Girls' Softball – Darryl Whited

Varsity Boys' Track – Erick Bernard

Varsity Girls' Track – Don Hogan

Varsity Asst./Mod. Track – Mike Michala

Varsity Boys' Tennis – Open

**Watervliet Elementary School**

Art Club – Meghan Van Epps

Chess Club – Paul Travers

Band – Jeff Roberts  
Drama – Don Stevens  
Elementary Engineers – Robert Strang, Jeff Roberts  
Environmental Club – Jennifer O'Reilly  
Student Council – Jeff Roberts, Robert Strang  
Boys 3/4 Intramurals – Robert Strang  
Boys 5/6 Intramurals – Paul Travers  
Odyssey of the Mind – Joelle Bird, Kim Suedkamp, Don Stevens, Mary Sennett  
Year Book – Jeff Roberts

***Afterschool AIS***

Michele Deguire  
Sharon Foglia  
Jennifer Rogowski  
Lisa Lajoy  
Kim Tallmadge  
Rachel Anderson  
Toni DeFilippo  
Kristyn Brozowski  
Christine Miller

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **set** the following dates as **Regular Board of Education Meetings for 2009 – 2010** (all meetings will be held in the auditorium at the Watervliet Junior-Senior High School at 7:00 p.m):

- July 21
- August 18
- September 15
- October 20
- November 17
- December 15
- January 19
- February 16
- March 16
- April 20
- May 18
- June 15

On a motion by Christine Chartrand, seconded by Virginia Mullaney and unanimously accepted, the Board **adopted** the **Watervliet City School District Code of Conduct** for 2009 – 2010, as recommended by the Superintendent.

**ADJOURNMENT**

On a motion by Virginia Mullaney, seconded by Jennifer Donovan and unanimously accepted, the Board adjourned the meeting at 6:17 p.m.

*Respectfully submitted,*

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*Bernadette L. Boardman  
Clerk of the Board*

***NOTE: All district appointments are subject to fingerprint clearance by the NYS Education Department and verification of Permanent or Pending Certification by NYS.***