

TO: *10 MONTH SALARIED* EMPLOYEES
FROM: BUSINESS OFFICE
SUBJECT: CHOICE OF CHECKS FOR 2009-2010
DATE: JUNE 2009

Please indicate your choice of receiving salary for the 2009-2010 school year and return this form to the Business Office as soon as possible.

21 checks _____

25 checks _____

Note: If you would like to receive the LARGER CHECK at the end of the year, your choice would be 25 checks.

SIGNATURE

PLEASE PRINT YOUR NAME HERE